400 Series: Applied Arts

1st Line
4, followed by country code, using our standard codes, EXCEPT for the following:

Greece - Aegean:
Cycladic _38.31
Minoan .32
Mycenaean .33
East Greek/Aegean (Trojan, Cypriote, etc.) .34

Early Christian 0 - 476 (West) /- 526 (East) _68.10
Byzantine (East) 527 - 1450 .20
Early Medieval (West) 477 (or as early as 300) - 750 .30
includes Migration Cultures, Merovingian, Anglo-Saxon
Carolingian 750 - 1000 .40
Ottonian (Germany) 900 - 1002 (1024) .45
Romanesque 1000 - 1140 .50
Gothic 1140 - 1500 .70
(does not include Italian Ren.)

From Renaissance on, use century indication. Don’t use the initial “C”--just use the numbers. For example 476/16, or 495/19-20.

2nd Line = Cutter number, when appropriate

This will accommodate larger groupings of excavation items or ship burial findings (which are generally thought of in terms of the group, and would be better organized within such group than individually, such as the treasure from King Tut’s tomb or the Sutton Hoo ship burial). Create a cutter number for the name of the find, and file AFTER everything else in its time period.

DO NOT USE FOR ARTIST NAMES OR MOVEMENT TITLES. (See general notes below.)

If no cutter number is used, move 3rd line cataloguing to the second line.

General notes:
- Use first two or three letters of last name to differentiate between items when identified people are involved, as in coinage or grave stones, etc. Otherwise use random numbers as each slide gets put into the drawer: i.e., the first metal cup is 233C/1, the third is 233C/3, etc. regardless of subject matter.
- Keep artist’s or movement’s work somewhat together by inserting a letter indication before the random numbers. For instance to keep Stickley chairs generally together in the 20th C. furniture category, use the initial “St”: 625/St1, 625/St2, etc.
- Use sculptural view initials when appropriate (a, bc, da, etc.)
- Use APPLD in Artform, when entering on VRMS
3rd Line, first number = General Classification

1 Minerals
2 Metals
3 Wood/Basketry
4 Ivory, Leather, Bone, Paper, etc.
5 Textiles & Lace
6 Furniture
7 Mixed Media (includes electrical)
8 Miscellaneous (unknown, groupings)

3rd Line, additional numbers = More specific material and/or Object Type:

1 MINERALS
10 Stone & marble
20 Gems & precious stones
25 Mosaics & cosmati (not in situ)
30 Enamels, Majolica
33 Inlay
35 Cloisonné
40 Glass: cut & other
45 Glass: stained or painted (not in situ)
50 Porcelain
60 Pottery, ceramics, earthenware
65 Greek vases & related pottery (see page 6)
70 Stucco, plaster
75 Terra-cotta
80 Tiles; Plaques
90 Plastic
95 Advertisements, Publications

For all of Mineral arts (except Greek vases):
.1 Ritual objects, small religious figurines
.2 Dishes, platters, trays, plates
.3 Vases (other than Greek), jars, cups (goblets, glasses [drinking]), bowls, urns, tureens
.4 Ewers, jugs, pitchers, bottles, teapots, canisters, tankards, service sets, flasks (alabastron), decanters
.5 Tools, utensils, seals & seal impressions
.6 Weapons, armor, Musical instruments
.7 Ornaments, small figurines, cameos, jewelry
.8 Tiles, panels, plaques, book covers, tablets & inscriptions
.9 Miscellaneous, unknown
2 METALS
10 Jewelry
   For jewelry:
   .1 Rings
   .2 Bracelets, anklets, armbands
   .3 Belts, girdles
   .4 Necklaces, pendants, pectorals
   .5 Earrings, noserings
   .6 Pins, buckles, fibulae, buttons, cufflinks, brooches, clasps
   .7 Tiaras, combs, hair ornaments
   .8 Watches
   .9 Miscellaneous, or grouping of above
20 Ecclesiastical/Liturgical: religious figurines, crosses, altars, fonts, etc.
25 Ceremonial: ritual objects, crowns, thrones, etc.
27 Domestic accessories (not furniture), incl. candle holders, inkwells, doorknobs, S&P shakers, etc.
30 Plates, platters, trays
33 Cups: incl. beakers, goblets, mugs (C), bowls (B), vases (V), jars (J), rhytons (R)
35 Pitchers (P), tankards (T), canisters (C), ewers (E), teapots (Te), flagons & flasks (F), bottles (B), measures (M)
37 Pots & pans, cauldrons, chamber pots
39 Groups of tableware, above, or silverware/flatware
40 Architectural objects, tools, bannisters
50 Statuettes, Figurines (secular)
60 Scientific Instruments, Musical instruments
70 Arms, Weapons & Armor
75 Horsegear (including Saddles)
80 Coins & Soldi or Solidi (C) & Medallions (M), Seals & seal impressions (S)
    front = o (obverse), back = v (verso)
90 Plaques, panels, book covers, diptychs
95 Advertisements, Publications

3 WOOD/BASKETRY
10 Small-scale figure carving, incl. religious (crucifix, etc.)
15 Masks
20 Decorative woodwork: doors, panels, cabinets
25 Painted wood plaques, signs, etc.
30 Tableware: Plates, platters, trays, cups, bowls, vases, etc.
35 Domestic accessories (not furniture), boxes
40 Tools & utensils of wood, distaffs
50 Boulle (buhl), intarsia, marquetry, inlay
60 Musical instruments
70 Lacquer & Japanning
80 Baskets, wicker, bamboo
90 Miscellaneous (drums, headdresses, carts, circus wagons, toilet articles, gameboards)
95 Advertisements, Publications
4 IVORY, LEATHER, BONE, PAPER, ETC.
10 Carved ivory, bone & horn
20 Shell, Mother of Pearl

   For 10 and 20 above:
   .1 Ritual objects, religious figurines
   .2 Plates, Dishes
   .3 Cups, bowls, vases, rhytons
   .4 Pitchers
   .5 Tools, utensils
   .6 Furnishings, fittings
   .7 Plaques, panels, book covers, diptychs
   .8 Weapons, armor
   .9 Miscellaneous, unknown

30 Leather & vellum (includes book bindings, straps, boots, etc.)
40 Papier mâché & Paper
45 Wallpaper
50 Perishable materials: wax, bread, etc.
60
70 Writing, calligraphy, hieroglyphics, graffiti, inscriptions, etc.
80 Mummies, mummy cases, casts, corpses, skeletons (when not considered sculpture)
90 Miscellaneous (Ostrich eggs, etc.)

5 TEXTILES & LACE
10 Religious (altar frontals, shrouds, etc.)
15 Ecclesiastical vestments
20 Hangings, tapestries
25 Curtains, panels, valances
30 Carpets & rugs
40 Coverlets, quilts, spreads, blankets, etc.
50 Towels, table linens, bed linens
60 Samplers, Plaques, pictures, book covers
65 Furniture, boxes, small covers, etc., upholstery/upholstery swatches
70 Costumes (more or less complete garments)
80 Borders, bands, ornaments, clothing details--fragments, medallions, animal fittings
90 Unknown use, fabric swatches, etc.
95 Advertisements, Publications
6 FURNITURE
10 Beds, Cradles, Headrests
20 Sofa, Couch, Bench, Settee
25 Stools, Chairs, Rockers
30 Tables, Stands, Tripods
40 Cabinets, Bookcases, Multimedia cabinets (entertainment centers)
45 Secretaries, Desks
50 Tubs, Baths, Commodes, Washstands
55 Closets [wardrobes, armoires], Chests, Dressers, Vanities
60 Cupboards, Sideboards, Buffets, Credenza, Kitchen furniture
65 Stoves
70 Sconces, Chandeliers, Girandole, Lamps
80 Clocks
85 Frames, Mirrors, Screens
90 Miscellaneous
93 Interiors, Groupings
95 Advertisements, Publications, Trademarks
97 Views of workshops, making of, etc.

7 MIXED MEDIA  Includes all electrical, except furniture (i.e. lamps)
10 Utilitarian (appliances, typewriters, domestic accessories)
20 Technical (computers, telephones, world expansive things)
30 Non-Utilitarian (decorative, accessories, etc.)
40 Groupings, Multi-functional objects
50
60
70
80
90 Miscellaneous
95 Advertisements, Publications

8 MISCELLANEOUS
10 Unknowns or other miscellaneous
20 Groupings of cross-media objects (not included in Mixed Media, above)
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95 Advertisements, Publications (not media specific)

DRAWER TABS FOR APPLIED ARTS
Green (no top)  Century/Time period designation
Green  General classification label (Minerals, Metals, etc.)
Orange  More specific material and/or object type (cup, vase, etc.)
Yellow  To identify major works (Harvester Vase, Gemma Augustea, etc.)
GREEK VASES & RELATED POTTERY

438.

3  Aegean (including Troy)
31 Cycladic
32 Minoan (Early, Middle, Late = M1, M2, M3 respectively)
33 Mycenaean (Early, Middle, Late Helladic = H1, H2, H3)
35 Geometric
   Attic (Proto, Early, Middle, Late=A1, A2, A3, A4), Argive (Ar), Boeotian (Bo), Corinthian (Co), Cretan (Cr), Cycladic (Cyc), Cyprus (Cyp), Delian (De), Dodekanesean (Do), East Greek (Ea), Euboean (Eu), Laconian (La), Macedonian (Ma), Thessalian (Th), etc.
37 Orientalizing
   Attic (A), Argive (Ar), Boeotian (Bo), Proto-Corinthian (Co), Cretan (Cr), Cycladic (Cy), East Greek (Ea), Laconian/Spartan (La), Rhodian (Rh), etc. then slash/

4 (Archaic)
BLACK FIGURE
   Attic, Boeotian, Corinthian, etc., as above (East Greek incl. Fikellura, Klazomenean)

5 (Transitional)
Bi-lingual & Panathenaic Vases

6 (Classical)
RED-FIGURE (Mainland)
   Attic, Boeotian, Corinthian, etc., as above

65 RED-FIGURE (South Italian)
   Apulian (Ap), Campanian (Ca), Lucanian (Lu), Paestan (Pa), Sicilian (Si)

67 WHITE GROUND

7 (4th Century)
No Vases (see Classical, 5th C.)

8 Hellenistic

• 1 for Minerals, 65 for Greek vases, followed by a slash /
• For unknown painters, number randomly but consecutively
• For known painters, use 2-4 letter abbreviation of artist’s name AFTER slash, followed by consecutive numbers for each work. If the numbers do not fit on the second line, move them to the beginning of the third line.
• Use sculptural letters for views; “(e)” will serve for interior views, “(f)” for bottom views, and “frag” for fragments.
• No subject or vessel type differentiation needs to be made.
• Artist/Site Field = type, i.e. Black Figure
• One handled vases - view with handle at left is “(a)” view.